



CITY OF MENIFEE

SUBJECT: Public Works Vehicle Purchase - Refrigerated Box Truck

MEETING DATE: May 3, 2023

TO: Mayor and City Council

PREPARED BY: Kristen Jensen, Financial Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve the purchase of one refrigerated box truck vehicle and appurtenant outfitting from Velocity Truck Centers in the not-to-exceed amount of \$121,577.50, including taxes and delivery; and
2. Authorize the City Manager to execute the required documents and the Finance Department to issue corresponding purchase orders for the vehicle purchase; and
3. Authorize the City Manager to sign replacement vehicle quotes for a similar model vehicle if this vehicle becomes unavailable, in an amount not to exceed \$140,300.00.

DISCUSSION

Expansion of local food donation programs is a requirement placed on jurisdictions under Senate Bill 1383. To meet this state mandate, staff, in partnership with the Menifee Valley Community Cupboard (MVCC), applied for a CalRecycle Edible Food Recovery Grant (EFRG) and was awarded second round funding in October 2022. Funding was provided to increase capacity at MVCC by offering expanded collection programs to businesses wishing to donate food as well as hosting satellite distribution sites in Quail Valley and Romoland. This expansion is to be accomplished through the purchase of a refrigerated box truck which will collect donations in the morning of non-perishable and fresh food items and provide same day distribution to the community in the afternoon.

On April 19, 2023, the City Council approved an award for the purchase of a refrigerated box truck in the amount of \$140,300.09 from Freeway Isuzu Truck of Corona, California. The day following Council approval of the purchase, MVCC contacted the dealership to provide a deposit check in the amount of \$5,000 to hold the vehicle while the City processed the full purchase order. Upon

arriving at the dealership to deliver the check, MVCC was informed that the vehicle had been sold to another party that morning and was no longer available.

Staff and MVCC immediately began contacting dealerships and vendors outside of the area to obtain new informal quotes for a similar vehicle. Velocity Truck Center of Carson, California, has provided the attached quote No. DE-01207 in the amount of \$121,577.50 to purchase a new 2023 Isuzu 16-foot refrigerated box truck chassis from South Bay Isuzu equipped with a 16-foot refrigerated van body from Morgan Corp. The chassis is currently in stock; however, the refrigerated body would need to be installed on the chassis. This purchase price is roughly \$19,000 less than the original vehicle price and is fully funded by the grant. If approved, the completed vehicle is estimated to be delivered by the end of August 2023.

The original vehicle approved for purchase in April was authorized in the amount of \$140,300.09 and was awarded via an informal bid process as allowed under the Menifee Municipal Code Section 3.12.070(A)(2) and 3.12.070(A)(5). Purchase via informal bidding was recommended to Council only after staff attempted to secure a vehicle first via cooperative purchasing and competitive formal bidding efforts.

The vehicle is intended to be purchased with grant funding awarded to the City through CalRecycle's 2022/23 EFRG Program. The City and MVCC were successful in securing this grant funding in the amount of \$241,360 to fund the addition of climate controls to a MVCC container to allow for the storage of semi-perishable goods, upgrades to the kitchen preparation area to allow for processing and repackaging of bulk item donations, and for the purchase of a vehicle (refrigerated box truck) to be used by MVCC in the distribution of food.

Given the ongoing challenges with the limited availability of vehicles, staff is proposing to purchase the vehicle being offered by Velocity under the same informal bid conditions that the previous vehicle was approved under. Additionally, staff is requesting that the City Manager be authorized to execute purchase documents for a similar vehicle up to the original amount approved of \$140,300 should this second refrigerated truck become unavailable for any reason.

STRATEGIC PLAN OBJECTIVE

Community Engagement and Social Infrastructure

FISCAL IMPACT

The fiscal impact for the requested vehicle purchase is \$121,577.50 for the refrigerated box truck vehicle. The purchase of the vehicle will be fully funded and reimbursed through the CalRecycle EFRG. Upon receipt of the refrigerated box truck, the City will formally transfer ownership and all maintenance responsibilities to Menifee Valley Community Cupboard. Therefore, any on-going maintenance costs will not require city funding.

The proposed purchase has been budgeted in the Fiscal Year 2022/2023 Budget as shown in Table 1 on the following page.

Table No. 1 – Refrigerated Box Truck Funding Summary

MAKE/MODEL	FUND	ACCOUNT	AVAILABLE FUNDING	PURCHASE AMOUNT
2023 NRR Cab Chassis (MVCC Refrigerated Box Truck)	Grant Fund	301-4661-58164	\$140,300.09	\$121,577.50
TOTAL:				\$121,577.50

No additional budget appropriation action is required.

ATTACHMENTS

1. Quote from Velocity Truck Centers
2. Original Quote from Isuzu Truck of Corona