



CITY OF MENIFEE

SUBJECT: Agreement Amendment with Bio-Tox Laboratories for the Police Department Forensic Toxicological Testing Services

MEETING DATE: May 17, 2023

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Chris Karrer, Interim Police Chief

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute Amendment No. 1 to Professional Services Agreement with Bio-Tox Laboratories for forensic toxicological testing services for the Police Department, increasing the contract in the amount of \$15,000, for a revised total not-to-exceed \$25,000 through June 30, 2023.

DISCUSSION

The Menifee Police Department contracted with Bio-Tox Laboratories to facilitate the forensic toxicological testing services needed whenever bodily fluid samples such as blood, saliva and urine are collected. In Fiscal Year (FY) 2022/2023, the use of these services has increased leading to the need for additional funds to their contract.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

The fiscal impact of Amendment No. 1 is \$15,000. Funding for the proposed amendment would be funded from available funds within the adopted FY 2022/2023 budget, under Account No. 100-4911-52800 (Professional Services). No additional budget appropriation action(s) would be required.

ATTACHMENTS

1. Original Agreement
2. Amendment No.1