



## **CITY OF MENIFEE**

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SUBJECT: Police Department Replacement Vehicle Purchase

MEETING DATE: June 7, 2023

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Pat Walsh, Acting Police Chief

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Direct staff to close out Purchase Order No. 04355 and release funds; and
2. Approve the purchase of five vehicles from Gosch Ford Temecula in a not-to-exceed amount of \$271,227.94, including tax and delivery, from Account No. 115-4911-53155; and
3. Approve the issuance of purchase order from West Coast Lights and Sirens, Inc. in a not-to-exceed amount of \$44,597.55 from Account No. 115-4911-53155; and
4. Authorize the City Manager to execute the required documents and approve any substitute orders due to limited availability, or unavailability of vehicles.

### **DISCUSSION**

In November 2022, the Menifee Police Department (PD) had a Purchase Order (PO) No. 04355 in place to acquire five Ford vehicles from National Auto Fleet Group, Inc. in the not-to-exceed amount of \$346,072.34. At the beginning of 2023, Ford canceled our order due to manufacturing constraints as a result of the COVID-19 pandemic. Staff is requesting that this PO be closed to release those funds and allow for the purchase of different vehicles.

Staff have researched the availability of off the lot vehicles to supplant the canceled order from National Auto Fleet. Five vehicles were located that can meet the needs of the PD. The vehicles will be purchased from Gosch Ford Temecula and are currently in stock and available for the not-to-exceed amount of \$271,227.94. In addition to the vehicle purchase the vehicles will need to be outfitted by West Coast Lights and Sirens, Inc. in the not-to-exceed amount of \$8,919.51 per vehicle for a total of \$44,597.55.

**Table 1 – Proposed Vehicle Assignments**

Unit Type	Number of Units	Locations
2023 Ford Explorer Timberline	4	Lieutenant
2023 Ford Explorer Timberline	1	Detective Bureau
<b>TOTAL</b>	<b>5</b>	

Due to the limited stock of vehicles, these vehicles may no longer be available following City Council approval. Keeping the current market conditions in mind, staff is requesting authorization for the City Manager to approve substitute orders/order replacements at a cost of up to an additional \$30,246.85, or approximately 9.5% to account for further pricing changes that may occur. The increase would only be used if the current quotes were no longer valid after City Council approval. Given the shortage of vehicles, the possibility of these vehicles not being available, and fluctuations of specific vehicle unit pricing, staff is requesting the City Manager be authorized to sign replacement quotes for the five vehicles with equivalent vehicles. The quotes attached to the Staff Report are provided for reference, but no guarantees can be made that these specific units would be available at the time of approval.

### **STRATEGIC PLAN OBJECTIVE**

Safe and Vibrant Community

### **FISCAL IMPACT**

The current fiscal impact for this item is \$315,825.49. This item is budgeted within the Fiscal Year 2022/2023 operating budget in Account No. 115-4911-53155 upon the closing and release of funds from PO No. 04355. The attached quotes are summarized in Table 2 below.

**Table 2- Vehicle Quotes**

Stock #	Price	#Upfitting Cost	Total Cost Per Vehicle
<b>F23050</b>	\$54,135.75	\$8,919.51	<b>\$63,055.26</b>
<b>R230250</b>	\$54,679.50	\$8,919.51	<b>\$63,599.01</b>
<b>R230293</b>	\$54,788.25	\$8,919.51	<b>\$63,707.76</b>
<b>R230060</b>	\$54,135.75	\$8,919.51	<b>\$63,055.26</b>
<b>F23123</b>	\$53,488.69	\$8,919.51	<b>\$62,408.20</b>
<b>TOTAL</b>	<b>\$271,227.94</b>	<b>\$44,597.55</b>	<b>\$315,825.49</b>

\*The additional \$30,246.85 (~9.5%) is budgeted for any price changes, for a total authorized amount of \$346,072.34.

The future fiscal impact for these items related to upkeep, fuel, and maintenance would be budgeted in future fiscal years budgets in the Fleet Services Account Nos. 115-4911-52300, 115-4911-52503, and 115-4911-52506.

**ATTACHMENTS**

1. West Coast Light & Sirens - 13638
2. Gosch Ford Temecula - F23050
3. Gosch Ford Temecula - R230250
4. Gosch Ford Temecula - R230293
5. Gosch Ford Temecula - R230060
6. Gosch Ford Temecula - F23123