



CITY OF MENIFEE

SUBJECT: Notice of Completion and Acceptance for the Menifee Road Maintenance Services and E.L. Pete Peterson Park Parking Lot Projects

MEETING DATE: October 18, 2023

TO: Mayor and City Council

PREPARED BY: Chris Gehrki, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Accept the improvements for the road maintenance services along Menifee Road between Highway 74 and just south of Biscayne and parking lot resurfacing services for Capital Improvement Project (CIP) No. 23-18: E.L. Pete Peterson Park Parking Lot Project; and
2. Authorize the City Clerk to file a Notice of Completion with the Riverside County Recorder's Office.

DISCUSSION

On June 7, 2023, the City Council approved an agreement with NPG, Inc. for the road maintenance services along Menifee Road and parking lot resurfacing services for Capital Improvement Project (CIP) No. 23-18: E.L. Pete Peterson Park Parking Lot. On June 7th the City Council also approved a total construction budget of \$181,399. The final construction costs for both projects, including two change orders, totaled \$191,640. The two change orders are outlined in Table 1 on the following page.

The road maintenance services along Menifee Road consisted of resurfacing portions of Menifee Road between Highway 74 and just south of Biscayne. The work consisted of asphalt grinding/milling, asphalt dig outs to repair base failures, road resurfacing, and pavement markings/stripping.

CIP No. 23-18: E.L. Pete Peterson Park Parking Lot Project consisted of asphalt grinding/milling, asphalt dig outs to repair base failures, parking lot resurfacing, adding two Americans with Disabilities Act compliant parking spaces, and pavement markings/stripping.

At the preconstruction meeting for the Parking Lot Project, NPG offered to take a free core sample to see what the current depth of the asphalt was. They found that it was only two inches and did not have properly compacted base material. The minimum standard for a parking lot this size and for the types of vehicles it's designed for is three inches. The contractor provided a reasonable quote and Change Order No. 1 was routed to the City Manager for approval. For Change Order No. 2, staff requested a quote from the contractor to see what it would cost to have them redo the parking lot entrance ramp with asphalt.

Table 1: Change Order Summary

Change Order	Description of Services	Amount
1	Mill and pave 1 additional inch to lot	\$9,191
2	Replace parking lot entrance ramp with asphalt instead of concrete	\$1,050
Total:		\$10,241

If approved, a Notice of Completion (NOC) would be filed with the Riverside County Clerk Recorder's Office, which protects the City from future claims against the Projects by providing proper noticing to each contractor, subcontractor, and material supplier, that the Project has been completed. The Project's payment bond would be released upon project acceptance by the City and the performance bond would be released one year after the date of recording of the NOC. The City has not received any stop notices that would prevent said releases.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

ATTACHMENTS

1. Menifee Road Resurfacing Project Location Map
2. E.L. Pete Peterson Park Project Location Map
3. Agreement
4. Change Order #1
5. Change Order #2
6. Notice of Completion
7. Closeout Documents