



## **CITY OF MENIFEE**

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SUBJECT: Warrant Register

MEETING DATE: October 4, 2023

TO: Mayor and City Council

PREPARED BY: Ann-Marie Etienne, Finance Manager

REVIEWED BY: Margarita Cornejo, Acting Chief Financial Officer

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Ratify and approve the Voucher Lists dated 8/18/2023, 8/25/2023, 9/1/2023, and 09/8/2023, the Payroll Register/Other EFTs dated 8/18/2023, 8/28/2023, 8/30/2023, 8/31/2023, 9/1/2023, 9/5/2023, and 09/12/2023 and the Void Check Listing PE 8/31/2023 which have a total budgetary impact of \$11,337,363.72.

### **DISCUSSION**

The City of Menifee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Acting Chief Financial Officer. Voucher Lists 8/18/2023, 8/25/2023, 9/1/2023, and 9/8/2023, the Payroll Register/Other EFTs dated 8/18/2023, 8/28/2023, 8/30/2023, 8/31/2023, 9/1/2023, 9/5/2023, and 9/12/2023 and the Void Check Listing PE 8/31/2023 have a total budgetary impact of \$11,337,363.72.

### **STRATEGIC PLAN OBJECTIVE**

Regular City Business

### **FISCAL IMPACT**

As indicated previously, the payments of demand above have a total budgetary impact of \$11,337,363.72, which is included in the Fiscal Year 2023/24 budget.

**ATTACHMENTS**

1. Voucher Listing 8/18/2023
2. Voucher Listing 8/25/2023
3. Voucher Listing 9/1/2023
4. Voucher Listing 9/8/2023
5. Void Check Listings A-P
6. Payroll Register/Other EFTs
7. City Credit Card Details