



CITY OF MENIFEE

SUBJECT: Warrant Register

MEETING DATE: November 1, 2023

TO: Mayor and City Council

PREPARED BY: Ann-Marie Etienne, Finance Manager

REVIEWED BY: Margarita Cornejo, Deputy Finance Director

APPROVED BY: Rebekah Kramer, Acting City Manager

RECOMMENDED ACTION

1. Ratify and approve the Voucher Lists dated 9/29/2023 and 10/06/2023, the Payroll Register/Other EFTs dated 9/28/2023, 9/29/2023, 10/02/2023, and 10/03/2023 and the Void Check Listing PE 9/30/2023 which have a total budgetary impact of \$5,303,173.17.

DISCUSSION

The City of Meniffee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. Warrant registers are ratified and approved by city Council subsequently. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Interim Chief Financial Officer. Voucher 9/29/2023 and 10/06/2023, the Payroll Register/Other EFTs dated 9/28/2023, 9/29/2023, 10/02/2023, and 10/03/2023 and the Void Check Listing PE 9/30/2023 have a total budgetary impact of \$5,303,173.17.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

As indicated previously, the payments of demand above have a total budgetary impact of \$5,303,173.17, which is included in the Fiscal Year 2023/24 budget.

ATTACHMENTS

1. Voucher Listing 9/29/2023
2. Voucher Listing 10/06/2023
3. Void Check Listings A-P
4. Payroll Register/Other EFTs
5. City Credit Card Details