



## **CITY OF MENIFEE**

---

SUBJECT: Employment Agreement with Colin McNie

MEETING DATE: February 17, 2021

TO: Mayor and City Council

PREPARED BY: Mariana Mitchell, Senior Management Analyst

REVIEWED BY: Rochelle Clayton, Deputy City Manager

APPROVED BY: Armando G. Villa, City Manager

---

### **RECOMMENDED ACTION**

Authorize the City Manager to execute the employment agreement with Colin McNie pursuant to the Government Code Sections 7522.56 and 21224 to provide specialized services to the Community Services Department for a limited duration until December 31, 2021.

### **DISCUSSION**

Prior to Colin McNie's retirement from the City, CIP No. 19-16 Lazy Creek Recreational Center Improvements was well underway with the awarding of the architectural design/engineering services contract to IDS Group, Inc. on October 17, 2018. Mr. McNie was integral in working through the design and approval process that ultimately proved a larger project than originally anticipated.

With CIP No. 19-16 Lazy Creek Recreational Center Improvements officially accepting sealed bids for the \$1.5 million project, the Community Services Department will require the assistance of a Construction Manager to manage the progress of construction and renovation of the Lazy Creek Recreation Center.

With the estimated cost of hiring a contracted construction manager being approximately 10-14% of the cost of the construction project, the City of Meniffee would realize a savings of at least \$60,000 during the course of this project. Additionally, Mr. McNie's prior knowledge and experience with the project will prove invaluable to the City and awarded contractor. The proposed Employment Agreement is for the term of February 22, 2021 through December 31, 2021 and will not exceed \$90,000.

With the current vacancy of the Public Works Director, who's oversight is an integral part of the project, Mr. McNie is able to act in that capacity as it pertains to not only management of the construction, but overall oversight of the project.

### **STRATEGIC PLAN OBJECTIVE**

Accessible and Interconnected Community; The Lazy Creek Recreational Center Improvements will help towards the City's long-range and comprehensive facility maintenance plan.

### **FISCAL IMPACT:**

Funding for management of construction services has already been approved and budgeted as a part of the FY 2020/21 Capital Improvement Program Budget for CIP No. 19-16 in the following allocations:

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
<b>DIF 17 – Parks</b>	320-4555-58082	\$900,000
<b>DIF 17 – Parks</b>	511-4555-58082	\$600,000
<b>Total Project Cost</b>		<b>\$1,500,000</b>

### **ATTACHMENTS**

1. Colin McNie Employment Agreement