



## **CITY OF MENIFEE**

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SUBJECT: Levy and Collection of Fiscal Year 2021-22 Charges for County Service Areas

MEETING DATE: July 7, 2021

TO: Mayor and City Council

PREPARED BY: Margarita Cornejo, Financial Services Manager

REVIEWED BY: Wendy Preece, Deputy Finance Director

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Conduct a Public Hearing; and
2. Adopt a resolution ordering the levy and collection of Fiscal Year 2021-22 charges for County Service Areas within the City.

### **DISCUSSION**

Each year the City Council must approve two (2) separate resolutions to allow for the continued collection of County Service Areas (CSA) charges within the City. Approving the proposed resolution allows the collection for Fiscal Year 2021-22. The annual levy process involves the following two (2) actions and related resolutions:

- Adoption of a resolution declaring the City's intent to continue the levy and collected of CSA charges in the upcoming fiscal year, and
- Adoption of a resolution ordering the levy and collection of the proposed CSA charges in the upcoming fiscal year. This resolution is adopted following the legal noticing of a public hearing specific to the proposed resolution.

For Fiscal Year 2021-22, the first resolution (Resolution of Intention) was adopted on May 5, 2021. Accompanying the resolution and staff report, were preliminary annual levy reports with proposed charges.

When the City of Meniffee incorporated in October 2008, it assumed the responsibility for the services and charges for the existing CSAs located within the City's jurisdictional boundaries, i.e., CSAs 33, 43, 84, 86, 138, and 145. Additionally, during the formal incorporation on October 1,

2008, the City of Menifee adopted all Riverside County ordinances then in effect, including Riverside County Ordinance No. 573.

Riverside County Ordinance No. 573 specifically requires that the City Council annually cause to be prepared and filed with it a report describing the services, parcels and charges provided by each CSA for the upcoming fiscal year. Each of the six CSAs identified above has annual assessment charges levied against the parcels contained within the CSA boundaries. The charges are set each year based on the formula specified within the Riverside County Ordinance No. 573. The annual charges are assessed and included on the property tax statement for each affected parcel, and are collected and transferred to the CSA/City on the same schedule as the normal property tax.

The CSAs provide several different services to portions of the City, primarily street lighting. However, some CSAs provide additional services. For example, CSA 86 provides funding for dedicated law enforcement service to Quail Valley area, and CSA 145 provides for parks and recreation services to most of the City located west of the I-215 freeway.

For the public hearing included as part of this staff report, notice was published on June 25, 2021 pursuant to Government Code Section 6066. As of the date of this staff report no comments were received from the public regarding this matter.

### **STRATEGIC PLAN OBJECTIVE**

Safe and Attractive Community

### **FISCAL IMPACT**

If approved, the total combined levy for all of the applicable CSAs will be approximately \$1,875,819 for Fiscal Year 2021-22 as listed in CSA Attachment A.

### **ATTACHMENTS**

1. CSA Preliminary Summary of Fixed Charges
2. CSA Resolution
3. CSAs Annual Report