



## **CITY OF MENIFEE**

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SUBJECT: Capital Improvement Program (CIP) Agreement Amendments  
MEETING DATE: June 16, 2021  
TO: Mayor and City Council  
PREPARED BY: Haile Ford, Senior Engineer  
REVIEWED BY: Nick Fidler, Public Works Director  
APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Approve agreement amendments extending term of service through June 30, 2022 for existing professional services agreement with NV5, Inc, STC Traffic Inc., and Rick Engineering Inc., and;
2. Approve Amendment No. 2 to the professional services agreement with Kimley-Horn and Associates, Inc. for CIP 21-11: Meniffee Road and Garbani Road Traffic Signal Design Services, extending the term of services of the contract agreement through September 30, 2022, and increasing the total contract cost and budget by \$27,970.

### **DISCUSSION**

The City of Meniffee Capital Improvement Program (CIP) is administered by the Public Works and Engineering Department by means of executing various projects. Executing each CIP project involves various activities, ranging from pre-design services to construction and construction management / support services.

Public Works and Engineering staff strive to deliver all projects within the planned scope, schedule, and budget. However, it sometimes becomes necessary to extend the time durations of contract agreements to properly complete and close out the different project activities.

Pursuant to Meniffee Municipal Code Section 3.12.090, any time extension exceeding 60 days from the previously approved or original agreement deadline, whichever is the latest, shall be approved by the City Council.

The following four CIP projects require term extensions to the current contract agreements to complete final design and construction support services. The amendments are only to extend the term of services for the respective agreements; the total compensation amount and all other terms

of the agreements will remain as approved. Staff is therefore recommending amendments to extend the time durations of the following contract agreements:

- **Professional Services Agreement with NV5, Inc. for CIP 13-04 / Purchase Order No. 00839 – Bradley Bridge Design Services:**

This project requires an amendment to extend the time duration of the current contract agreement such that the contract agreement end date will be June 30, 2022. It is important to note the actual design components of the project are fully complete as required by the contract. Additionally, the City has obtained two out of the three required agency permits with only the US Army Corps of Engineers (USACOE) 404 permit awaiting approval. The City and consultant are actively following up on the status of the permit and expect approval of the USACOE 404 permit in the upcoming months. The requested amendment provides the necessary time for approval of the permit, and any related city and consultant coordination efforts necessary.

The following traffic signal projects require an amendment to extend the term of service though June 30, 2022, as this will ensure sufficient time to complete final design and construction support services:

- **Professional Services Agreement with STC Traffic Inc. for CIP 21-07 / Purchase Order No. 02738 – Menifee Road and La Piedra Road Traffic Signal Civil Design PS&E Services.**
- **Professional Services Agreement with Rick Engineering Inc. for CIP 21-09 / Purchase Order No. 02739 – Murrieta Road and Sun City Blvd. Traffic Signal Civil Design PS&E Services.**
- **Professional Services Agreement with STC Traffic Inc. for CIP 21-10 / Purchase Order No. 02737 – Murrieta Road and Rouse Road Traffic Signal Civil Design PS&E Services.**

The original contract end date for each of the above projects is June 30, 2021. The term extensions are intended to cover the next phase of services (construction support and project closeout) in addition to accommodating to the current high demand for traffic signal poles across the development industry, which in conjunction with the impacts of Covid-19 to national and global supply logistics, have caused a long lead time to order traffic signal poles.

Lastly, the following CIP project requires an amendment to extend the term of the contract through September 30, 2022 and increase the scope of work to complete final design and construction support services:

- **Professional Services Agreement with Kimley-Horn & Associates Inc. for CIP 21-11 / Purchase Order No. 02792 – Menifee Road and Garbani Road Traffic Signal Civil Design PS&E Services.**

The original scope of work anticipated the re-construction of the northeast corner of the intersection, re-alignment of the existing median, and installation of a traffic signal. As the project

design work progressed, it was determined that the scope needed to be increased to also include additional widening and re-alignment of the south and east approaches of the intersection due to geometric and grade differences that would not meet design standards in the existing configuration. In addition, the turn pockets on Menifee Road northbound and Garbani Road westbound need to be made longer due to forecasted traffic volumes that were not available at the time of the original scope preparation. These changes affected an existing storm drain channel and culvert which will need additional improvements as well.

The addition to the scope of work and associated costs represents \$27,970 for an aggregate not-to-exceed total of \$119,000, which includes the following work:

- Revised Improvement Plans / Profiles
- Additional Drainage Design
- Additional Traffic Signing and Striping Design
- Revised Traffic Signal Design
- Curb Ramp Revisions
- Driveway Re-design
- Additional Coordination and Meetings

### **STRATEGIC PLAN OBJECTIVE**

Accessible and Interconnected Community

### **FISCAL IMPACT**

There is no additional fiscal impact in approving the recommended amendments for the term extensions of the four agreements discussed above, as there would be no change to the existing compensation amounts.

The fiscal impact of the proposed Amendment No. 2 with Kimley-Horn & Associates for CIP 21-11 is \$27,970. Funding for this amendment is included within the approved CIP 21-11 project budget within Account #526-4555-58109. No additional budget appropriation action(s) is required.

### **ATTACHMENTS**

1. CIP 13-04 NV5 Original Contract Agreement (executed)
2. CIP 13-04 NV5 Amendment 1 (executed)
3. CIP 13-04 NV5 Amendment 2 (executed)
4. CIP 13-04 NV5 Amendment 3 (executed)
5. CIP 13-04 NV5 Amendment 4
6. CIP 21-07 STC Original Contract Agreement (executed)
7. CIP 21-07 STC Amendment 1
8. CIP 21-09 Rick Engineering Original Contract Agreement (executed)
9. CIP 21-09 Rick Engineering Amendment 1 (executed)
10. CIP 21-09 Rick Engineering Amendment 2

11. CIP 21-10 STC Original Contract Agreement (executed)
12. CIP 21-10 STC Amendment 1
13. CIP 21-11 Kimley Horn Original Contract Agreement (executed)
14. CIP 21-11 Kimley Horn Amendment 1 (executed)
15. CIP 21-11 Kimley Horn Amendment 2