



CITY OF MENIFEE

SUBJECT: Fiscal Year 2021/22 On-Call Professional Services Agreement (Building & Safety)

MEETING DATE: June 16, 2021

TO: Mayor and City Council

PREPARED BY: Margarita Cornejo, Financial Services Manager

REVIEWED BY: Craig Carlson, Building Official

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve a Professional Services Agreement in the not-to-exceed amount of \$150,000 with Esgil Corporation for Fiscal Year 2021/22 for on-call Building and Safety plan review services; and,
2. Authorize the City Manager to execute approved agreements.

DISCUSSION

The City's Building and Safety Department is responsible for building plan reviews of projects submitted to the City to ensure conformance with applicable local, state and federal building codes and regulations. With a continuous high volume of plan reviews, the Building and Safety Department supplements its current in-house efforts with the use of consultants to provide plan review services, when deemed necessary. By doing so, the City is able to ensure quality review services with a quicker turnaround period.

The current professional service agreements for building plan check/review services are set to expire on June 30, 2021. Therefore, staff is recommending a new agreement with Esgil Corporation be executed to provide for as-needed plan review services for the Fiscal Year 2021/22. The proposed term of service would cover the July 1, 2021 to June 30, 2022 period. Esgil Corporation have provided the City with similar services in the past few years, and provide similar services to municipalities throughout the state.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

The fiscal impact of the proposed agreement with Esgil is \$150,000. Funding for the proposed agreements with Esgil Corporation is available within the Fiscal Year 2021/22 budget, under Account No. 100-4331-52800 (Professional Services). No additional budget appropriation(s) would be required for this action.

ATTACHMENTS

1. Esgil Agreement