

City Council Chambers
29844 Haun Road
Menifee, CA 92586

Bill Zimmerman, Mayor
Bob Karwin, District 1
Ricky Estrada, District 2
Lesa Sobek, District 3
Dean Deines, District 4



AGENDA

Menifee City Council
Regular Meeting Agenda

Wednesday, May 15, 2024
6:00 PM Regular Meeting

Armando G. Villa, City Manager
Jeffrey T. Melching, City Attorney
Stephanie Roseen, Acting Clerk

10.10 CalRecycle Local Assistance Grant

RECOMMENDED ACTION

1. Accept the CalRecycle Senate Bill 1383 Local Assistance Grant in the amount of \$292,997; and
2. Adopt a resolution authorizing an increase in revenue and appropriation of expenditures in the amount of \$292,997 to a program account as assigned by the Finance Department; and
3. Authorize the City Manager, or his designee, to execute all necessary documents to implement and administer the funded programs.



CITY OF MENIFEE

SUBJECT: CalRecycle Local Assistance Grant

MEETING DATE: May 15, 2024

TO: Mayor and City Council

PREPARED BY: Kori Jones, Senior Management Analyst

REVIEWED BY: Jonathan Nicks, Deputy City Manager

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Accept the CalRecycle Senate Bill 1383 Local Assistance Grant in the amount of \$292,997; and
2. Adopt a resolution authorizing an increase in revenue and appropriation of expenditures in the amount of \$292,997 to a program account as assigned by the Finance Department; and
3. Authorize the City Manager, or his designee, to execute all necessary documents to implement and administer the funded programs.

DISCUSSION

Senate Bill 1383 (SB1383) requires cities to ensure compliance with applicable state recycling law within its jurisdiction. Specific local responsibilities include providing for collection and processing of residential and commercial organic waste, procurement of recovered organic materials, public outreach and education, edible food recovery from certain businesses, capacity planning, enforcement, record keeping, and reporting. To assist cities with implementation of these programs, CalRecycle is offering a second round of SB 1383 local assistance grant funding. The per capita based second round funding awarded to the City of Menifee is \$292,997. The CalRecycle-approved budget allocations are identified in the attached Award Notice.

First round local assistance funding, in the amount of \$141,516, was awarded to the City in August of 2022. To be eligible for this award, the City was required to update its Municipal Code Chapter 6.30 Solid Waste and Recycling to reflect current SB 1383 legislation. Council adopted the required amendment in April 2022. As the first two years of the legislation allowed largely for jurisdictions to focus on initial implementation of programs and public outreach, a significant portion of this funding was used to establish MenifeeRecycles public outreach programs. This outreach included a dedicated MenifeeRecycles website, a MenifeeRecycles event booth,

branded collateral, design for social media and print advertising, mailing of collateral and implementation supplies to multi-family complexes and small businesses, and recycling stations for public facilities. Funding was also used to retain consultant services through Aptim Environmental. Aptim has assisted staff with business webinars, creation of program forms and developing policies required for tracking, reporting, and enforcement of the state mandate. Aptim has provided on-site consultation to several businesses and two schools to assist with the implementation of recycling stations, staff training, and signage and to promote the availability of the Menifee Business Assistance Program. Lastly, Aptim has completed, on behalf of the City, inspections of Tier 1 and Tier 2 edible food generators required to establish donation agreements for unused edible food with our local food pantry or other recognized food recovery agency. Funding remaining on first round grant is \$30,778. CalRecycle has extended the term to utilize remaining funds to November 1, 2024. With recent state updates, the remaining funding will be dedicated to revamp branded collateral to include newly restricted items.

The budget allocation for Round 2 focuses on implementation of other areas required under SB 1383. In addition to continued public outreach and education, other areas of focus include procurement of recyclable and recovered organic products, compliance, capacity planning, enforcement, and reporting.

The program budget is described below in Table 1.

TABLE 1 – SB 1383 LOCAL ASSISTANCE GRANT PROGRAM BUDGET

Expenditure	Amount
Grant Administration/Grant Personnel (City Staff)	\$ 73,697
Conference/Training City Staff	\$ 7,300
Consultant Services Outreach/Compliance	\$ 10,000
MenifeeRecycles Collateral	\$ 10,000
Contract Services (Elementary School Outreach to 10 Schools)	\$ 24,000
MenifeeRecycles Booth Supplies	\$ 5,000
Household Food Scrap Pails (4800 qty)	\$ 19,000
Consultant Services Compliance, Capacity Planning Reporting, Organics Procurement	\$ 20,000
3 rd Party Procurement of Recovered Organics (Compost)*	\$110,000
Direct purchase of mulch for application in ROW	\$ 14,000
Total Grant Funding	\$ 292,997

*Annually, CalRecycle determines a per capita goal per jurisdiction for procurement of recovered organic materials. The current procurement target set for Menifee is 7,975 tons. This target could be met through procurement of renewable fuel, energy, and/or compost and mulch. To help meet the set target amount, staff and the City Attorney's Office are currently exploring options with the City's waste hauler, Waste Management. If the necessity arises, and City were to have to procure an agreement through the Request for Proposal process, based on information received from neighboring cities such as Corona and Moreno Valley, a third-party procurement agreement could

range between \$70,000 to \$100,000 annually. Procurement of an agreement and/or program options would be presented to the City Council at a future meeting for consideration.

STRATEGIC PLAN OBJECTIVE

Thriving Economy

FISCAL IMPACT

The fiscal impact for the acceptance of the CalRecycle Local Assistance Grant is \$292,997 in both revenue and expenditures, to be recognized in Fiscal Year 2023/2024. The Finance Department would increase the budgeted revenue in Account No. 301-3878 (*SB 1383 Local Assistance Grant*) and appropriate those funds to Account No. 301-4660-52854 (*SB 1383 Local Assistance Grant*). There is no required match by the City through the Grant Program.

ATTACHMENTS

1. Award Notice
2. Grant Summary Report
3. Budget Amendment Resolution

Request for Approval

To: **Zoe Heller**
Deputy Director, Division of Circular Economy

From: **Michelle Martin**
Branch Chief, Financial Resources Management Branch

Request Date: **February 14, 2024**

Decision Subject: Awards for the SB 1383 Local Assistance Grant Program (Greenhouse Gas Reduction Fund, Fiscal Year 2022–23)

Action By: February 20, 2024

Summary of Request

Staff requests approval of 387 grant awards in the amount of \$109,590,543 for the SB 1383 Local Assistance Grant Program (Program) for fiscal year (FY) 2022–23.

Funding

The FY 2022–23 Budget Act allocated \$180,000,000 to be used to assist local jurisdictions in the implementation of regulations adopted by the Department of Resources Recycling and Recovery pursuant to Chapter 395 of the Statutes of 2016, with \$9,000,000 reserved to cover administrative costs. CalRecycle allocated \$90,000,000 to the SB 1383 Local Assistance Grant Program. The remaining funds were allocated to the Organics Grant Program to fund immediate, critical infrastructure needed to process organic waste as required by SB 1383. After award of the Organics Grant Program, there was \$19,590,543 remaining. Those funds were moved to the SB 1383 Local Assistance Grant making the total amount available for award to \$109,590,543.

Table 1. Funding

Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Greenhouse Gas Reduction Fund	\$109,590,543	\$109,590,543	\$0	Local Assistance Grants

Background and Findings

Statutory Authority

Senate Bill (SB) 1383 Lara, Chapter 395, Statutes of 2016, set methane emissions reduction targets for California in a statewide effort to reduce emissions of short-lived climate pollutants. The Budget Act of 2022 authorizes CalRecycle to award grants to local jurisdictions to assist in the implementation of programs to meet these statutory requirements.

Program Background

The SB 1383 Local Assistance Grant Program provides funding to assist local jurisdictions with meeting the requirements below:

- Provide organics collection services to all residents and businesses
- Conduct education and outreach to the community
- Secure access to recycling and edible food recovery capacity
- Establish edible food recovery program
- Procure recyclable and recovered organic products
- Monitor compliance and conduct enforcement

Criteria and Process

The Eligibility Criteria and Evaluation Process was approved by the Deputy Director on July 19, 2023 and was presented at the July 2023 CalRecycle Monthly Public Meeting. The Notice of Funds Available was placed on the CalRecycle web site on September 14, 2023, with an appropriate notice sent to interested parties.

Applications were due November 15, 2023, with a secondary due date of December 20, 2023, for authorizing documentation submission. CalRecycle received 390 applications requesting \$78,899,869. Staff reviewed the applications in accordance with the approved evaluation and criteria. Subsequently, three applications did not meet the eligibility requirements and are therefore ineligible. The base grant award is \$75,000 for eligible entities. The remaining funds will be distributed to eligible entities based on per capita calculations using the Department of Finance's January 2023 population statistics and data provided by special districts. Staff proposes to fund 387 applications.

If additional monies become available, staff recommends funding the remaining applicants.

Listed below are the types of projects recommended for funding. The types of projects recommended for funding include but are not limited to: green bins and food waste counter pails, development of education and outreach materials, record keeping subscriptions, equipment for food rescue, compost procurement, enforcement and inspections, and personal and administrative costs.

Recommendation

Staff recommends approval of 387 grant awards as listed below for \$109,590,543.

Table 2. Recommended Awards

Applicant	Award Amount
Alameda County	\$388,722
Amador County <ul style="list-style-type: none"> • City of Amador • City of Lone • City of Jackson • City of Plymouth • City of Sutter Creek 	\$450,000
Castro Valley Sanitary District	\$173,811
Central Contra Costa Solid Waste Authority dba RecycleSmart <ul style="list-style-type: none"> • City of Lafayette • City of Orinda • City of Walnut Creek • Town of Danville • Town of Moraga 	\$531,371
City and County of San Francisco	\$2,161,472
City of Adelanto	\$103,014
City of Agoura Hills	\$75,000
City of Alameda	\$208,212
City of Alhambra	\$218,610
City of Aliso Viejo	\$139,546
City of American Canyon	\$75,000
City of Anaheim	\$858,835
City of Antioch	\$306,999
City of Arcata	\$75,000
City of Artesia	\$75,000
City of Atwater	\$89,452
City of Auburn	\$75,000
City of Avalon	\$75,000
City of Avenal	\$75,000
City of Bakersfield	\$1,065,428
City of Banning	\$89,017
City of Barstow	\$75,000
City of Beaumont	\$154,625
City of Bell Gardens	\$107,651
City of Bellflower	\$207,272
City of Belmont	\$77,478
City of Benicia	\$75,891
City of Berkeley	\$328,023
City of Beverly Hills	\$90,074
City of Big Bear Lake	\$75,000
City of Blythe	\$75,000
City of Brawley	\$79,409
City of Brea	\$132,861

Applicant	Award Amount
City of Brentwood	\$175,139
City of Brisbane	\$75,000
City of Buellton	\$75,000
City of Buena Park	\$224,342
City of Burbank	\$278,760
City of Burlingame	\$86,133
City of Calabasas	\$75,000
City of Calexico	\$108,298
City of Calimesa	\$75,000
City of Camarillo	\$187,556
City of Canyon Lake	\$75,000
City of Capitola	\$75,000
City of Carlsbad	\$304,687
City of Carpinteria	\$75,000
City of Cathedral City	\$141,273
City of Ceres	\$131,683
City of Chico	\$286,162
City of Chino	\$249,249
City of Chino Hills	\$207,619
City of Chula Vista	\$719,552
City of Citrus Heights	\$230,349
City of Claremont	\$103,281
City of Clayton	\$75,000
City of Clovis	\$330,511
City of Coachella	\$118,046
City of Coalinga	\$75,000
City of Colfax	\$75,000
City of Colton	\$145,729
City of Compton	\$250,756
City of Concord	\$324,170
City of Corcoran	\$75,000
City of Corona	\$414,610
City of Coronado	\$75,000
City of Costa Mesa	\$295,972
City of Culver City	\$110,849
City of Cupertino	\$161,264
City of Cypress	\$137,092
City of Daly City	\$270,827
City of Davis	\$174,062
City of Del Mar	\$75,000
City of Delano	\$142,034
City of Desert Hot Springs	\$92,533
City of Diamond Bar	\$146,317
City of Dinuba	\$75,000
City of Dixon	\$75,000

Applicant	Award Amount
City of Dos Palos	\$75,000
City of Downey	\$296,174
City of Dublin	\$193,876
City of East Palo Alto	\$82,120
City of Eastvale	\$188,087
City of El Cajon	\$278,977
City of El Centro	\$123,181
City of El Cerrito	\$75,000
City of El Monte	\$283,529
City of El Segundo	\$75,000
City of Elk Grove	\$466,392
City of Emeryville	\$75,000
City of Encinitas	\$166,263
City of Escalon	\$75,000
City of Escondido	\$395,953
City of Eureka	\$75,785
City of Fairfield	\$317,573
City of Ferndale	\$75,000
City of Fillmore	\$75,000
City of Folsom	\$229,471
City of Fontana	\$561,790
City of Fort Bragg	\$75,000
City of Fortuna	\$75,000
City of Foster City	\$92,779
City of Fountain Valley	\$155,653
City of Fremont	\$602,222
City of Fresno	\$1,415,099
City of Fullerton	\$378,021
City of Galt	\$75,000
City of Garden Grove	\$451,318
City of Gardena	\$162,960
City of Glendale	\$503,362
City of Goleta	\$92,104
City of Grass Valley	\$75,000
City of Gustine	\$75,000
City of Half Moon Bay	\$75,000
City of Hawaiian Gardens	\$75,000
City of Hawthorne	\$229,999
City of Hayward	\$421,847
City of Hemet	\$240,915
City of Hermosa Beach	\$75,000
City of Hesperia	\$267,124
City of Hidden Hills	\$75,000
City of Highland	\$153,056
City of Holtville	\$75,000

Applicant	Award Amount
City of Hughson	\$75,000
City of Huntington Beach	\$514,832
City of Huntington Park	\$146,058
City of Imperial	\$75,000
City of Imperial Beach	\$75,072
City of Indio	\$243,294
City of Industry	\$75,000
City of Inglewood	\$283,195
City of Irvine	\$792,738
City of Jurupa Valley	\$279,920
City of Kerman	\$75,000
City of Kingsburg	\$75,000
City of La Habra	\$168,205
City of La Mesa	\$164,536
City of La Puente	\$104,826
City of La Quinta	\$106,439
City of La Verne	\$91,104
City of Laguna Beach	\$75,000
City of Laguna Hills	\$87,140
City of Laguna Niguel	\$175,628
City of Laguna Woods	\$75,000
City of Lake Elsinore	\$194,453
City of Lake Forest	\$233,689
City of Lakewood	\$215,635
City of Lancaster	\$456,996
City of Lathrop	\$98,934
City of Lawndale	\$88,065
City of Lemon Grove	\$79,101
City of Lemoore	\$77,001
City of Lincoln	\$143,552
City of Livermore	\$227,646
City of Livingston	\$75,000
City of Lodi	\$179,747
City of Lomita	\$75,000
City of Lompoc	\$120,716
City of Long Beach	\$1,194,492
City of Los Alamitos	\$75,000
City of Los Altos	\$88,425
City of Los Angeles	\$9,758,951
City of Lynwood	\$179,579
City of Malibu	\$75,000
City of Manhattan Beach	\$96,873
City of Martinez	\$102,722
City of Maywood	\$75,000
City of Menifee	\$292,997

Applicant	Award Amount
City of Menlo Park	\$92,197
City of Millbrae	\$75,000
City of Milpitas	\$217,999
City of Mission Viejo	\$245,907
City of Modesto	\$569,930
City of Montclair	\$105,184
City of Montebello	\$167,713
City of Monterey Park	\$161,611
City of Moorpark	\$99,117
City of Moreno Valley	\$547,390
City of Morgan Hill <ul style="list-style-type: none"> • City of Gilroy 	\$290,583
City of Mountain View	\$224,560
City of Murrieta	\$292,904
City of Napa	\$207,005
City of National City	\$165,976
City of Newark	\$130,984
City of Norco	\$75,000
City of Norwalk	\$270,003
City of Oakdale	\$75,000
City of Oakland	\$1,094,382
City of Oakley	\$124,605
City of Oceanside	\$451,008
City of Ojai	\$75,000
City of Ontario	\$476,003
City of Orange	\$368,156
City of Orange Cove	\$75,000
City of Oroville	\$75,000
City of Oxnard	\$519,396
City of Pacifica	\$104,117
City of Palm Desert	\$139,155
City of Palm Springs	\$122,267
City of Palmdale	\$437,684
City of Palo Alto	\$182,321
City of Palos Verdes Estates	\$75,000
City of Paramount	\$143,202
City of Pasadena	\$362,784
City of Patterson	\$75,000
City of Pico Rivera	\$165,978
City of Pinole	\$75,000
City of Pittsburg	\$201,796
City of Placentia	\$144,054
City of Placerville	\$75,000
City of Pleasant Hill	\$94,576
City of Pleasanton	\$206,068

Applicant	Award Amount
City of Point Arena	\$75,000
City of Porterville	\$170,155
City of Poway	\$133,635
City of Rancho Cordova	\$218,128
City of Rancho Cucamonga	\$457,434
City of Rancho Mirage	\$75,000
City of Rancho Palos Verdes	\$114,339
City of Rancho Santa Margarita	\$129,967
City of Redding	\$247,509
City of Redlands	\$194,451
City of Redondo Beach	\$185,221
City of Redwood City	\$219,107
City of Reedley	\$75,000
City of Rialto	\$274,747
City of Richmond	\$302,018
City of Ridgecrest	\$80,305
City of Rio Dell	\$75,000
City of Rio Vista	\$75,000
City of Ripon	\$75,000
City of Riverbank	\$75,000
City of Riverside	\$820,247
City of Rocklin	\$192,398
City of Rolling Hills	\$75,000
City of Rolling Hills Estates	\$75,000
City of Roseville	\$404,054
City of Sacramento	\$1,349,680
City of San Bruno	\$116,990
City of San Buenaventura	\$286,025
City of San Carlos	\$84,476
City of San Diego	\$3,551,023
City of San Dimas	\$96,342
City of San Fernando	\$75,000
City of San Gabriel	\$107,700
City of San Jacinto	\$148,186
City of San Jose	\$2,491,720
City of San Juan Capistrano	\$98,957
City of San Leandro	\$234,647
City of San Marcos	\$252,856
City of San Mateo	\$275,609
City of San Pablo	\$89,149
City of San Ramon	\$222,667
City of Sanger	\$76,049
City of Santa Ana	\$783,881
City of Santa Barbara	\$229,264
City of Santa Clara	\$351,102

Applicant	Award Amount
City of Santa Cruz	\$171,801
City of Santa Fe Springs	\$75,000
City of Santa Maria	\$291,555
City of Santa Monica	\$245,580
City of Santa Paula	\$89,465
City of Santee	\$161,453
City of Scotts Valley	\$75,000
City of Seal Beach	\$75,000
City of Selma	\$75,000
City of Shafter	\$75,000
City of Solana Beach	\$75,000
City of South Gate	\$247,931
City of South Lake Tahoe	\$75,000
City of South San Francisco	\$174,647
City of Stanton	\$109,300
City of Stockton	\$835,924
City of Suisun City	\$81,822
City of Sunnyvale	\$412,829
City of Taft	\$75,000
City of Tehachapi	\$75,000
City of Temecula	\$290,059
City of Thousand Oaks	\$326,482
City of Torrance	\$378,497
City of Tracy	\$255,665
City of Trinidad	\$75,000
City of Tulare	\$188,509
City of Turlock	\$191,561
City of Tustin	\$214,092
City of Twentynine Palms	\$75,241
City of Union City	\$180,941
City of Upland	\$211,031
City of Vacaville	\$269,105
City of Vallejo	\$323,093
City of Vernon	\$75,000
City of Victorville	\$363,315
City of Villa Park	\$75,000
City of Visalia	\$378,430
City of Vista	\$266,591
City of Wasco	\$77,035
City of Watsonville	\$137,242
City of West Sacramento	\$148,404
City of Westlake Village	\$75,000
City of Westminster	\$242,417
City of Whittier	\$234,113
City of Wildomar	\$102,186

Applicant	Award Amount
City of Willits	\$75,000
City of Winters	\$75,000
City of Woodlake	\$75,000
City of Woodland	\$163,146
City of Yorba Linda	\$181,754
City of Yucaipa	\$147,896
Contra Costa County	\$459,414
Costa Mesa Sanitary District	\$315,341
Del Norte Solid Waste Management Authority <ul style="list-style-type: none"> • City of Crescent City • Del Norte County 	\$150,000
El Dorado County	\$416,857
El Dorado Hills Community Services District	\$126,168
Fresno County	\$419,377
Garden Grove Sanitary District	\$455,122
Heber Public Utility District	\$75,000
Helendale Community Service District	\$75,000
Home Garden Community Services District	\$75,000
Humboldt County	\$191,655
Imperial County	\$95,705
Kensington Police Protection and Community Services District	\$75,000
Kern County	\$793,965
Kings County	\$87,593
Lake County	\$125,832
Los Angeles County	\$2,592,030
Madera County	\$199,091
Marin City Community Services District	\$75,000
Marin County Hazardous and Solid Waste Management Joint Powers Authority <ul style="list-style-type: none"> • City of Belvedere • City of Larkspur • City of Mill Valley • City of Novato • City of San Rafael • City of Sausalito • Marin County • Town of Corte Madera • Town of Fairfax • Town of Ross • Town of San Anselmo • Town of Tiburon 	\$1,157,867

Applicant	Award Amount
Mariposa County	\$75,000
Mendocino County	\$165,846
Merced County	\$242,717
Midway City Sanitary District	\$274,786
Modoc County	\$75,000
Montara Water & Sanitary District	\$75,000
Monterey County	\$277,986
Monterey Regional Waste Management District (dba ReGen Monterey) <ul style="list-style-type: none"> • City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Marina • City of Monterey • City of Pacific Grove • City of Sand City • City of Seaside • Pebble Beach Community Services District 	\$612,849
Mountain House Community Service District	\$75,000
Nevada County	\$182,132
Novato Sanitary District	\$163,454
Orange County	\$350,165
Oro Loma Sanitary District	\$357,637
Phelan Pinon Hills Community Services District	\$75,360
Placer County	\$297,821
Plumas County	\$75,000
Rancho Murieta Community Services District	\$75,000
Regional Waste Management Authority <ul style="list-style-type: none"> • City of Live Oak • City of Marysville • City of Wheatland • City of Yuba City • Sutter County • Yuba County 	\$667,656
Riverside County	\$1,048,132
Rodeo Sanitary District	\$75,000
Sacramento County	\$1,557,735
Salinas Valley Solid Waste Authority <ul style="list-style-type: none"> • City of Gonzales • City of Greenfield • City of King City • City of Salinas • City of Soledad 	\$722,025

Applicant	Award Amount
San Benito County Integrated Waste Management Regional Agency <ul style="list-style-type: none"> City of Hollister City of San Juan Bautista San Benito County 	\$269,157
San Bernardino County	\$778,319
San Diego County	\$1,328,221
San Gabriel Valley Council of Governments <ul style="list-style-type: none"> City of Arcadia City of Azusa City of Baldwin Park City of Covina City of Duarte City of Glendora City of Irwindale City of La Canada Flintridge City of Monrovia City of Pomona City of Rosemead City of San Marino City of Sierra Madre City of South El Monte City of South Pasadena City of Temple City City of Walnut City of West Covina 	\$2,389,899
San Joaquin County	\$416,125
San Luis Obispo County	\$321,734
San Luis Obispo County Integrated Waste Management Authority <ul style="list-style-type: none"> Avila Beach Community Services District California Valley Community Service District Cambria Community Services District Cayucos Sanitary District City of Arroyo Grande City of Atascadero City of Grover Beach City of Morro Bay City of Paso Robles City of Pismo Beach City of San Luis Obispo Heritage Ranch Community Service District Los Osos Community Services District Nipomo Community Service District 	\$1,430,723

Applicant	Award Amount
<ul style="list-style-type: none"> • Oceano Community Service District • San Miguel Community Services District • San Simeon Community Services District • Templeton Community Service District 	
San Mateo County	\$165,976
Santa Barbara County	\$365,114
Santa Clara County	\$245,397
Santa Cruz County	\$338,133
Santa Lucia Community Services District	\$75,000
Shasta County <ul style="list-style-type: none"> • City of Anderson • City of Shasta Lake 	\$328,282
Siskiyou County <ul style="list-style-type: none"> • City of Dorris • City of Dunsmuir • City of Etna • City of Fort Jones • City of Montague • City of Mount Shasta • City of Tulelake • City of Weed • City of Yreka 	\$750,000
Solano County	\$75,000
Sonoma County Waste Management Agency <ul style="list-style-type: none"> • City of Cloverdale • City of Cotati • City of Healdsburg • City of Petaluma • City of Rohnert Park • City of Santa Rosa • City of Sebastopol • City of Sonoma • Sonoma County • Town of Windsor 	\$1,537,564
Stanislaus County	\$292,184
Tamalpais Community Services District <ul style="list-style-type: none"> • Almonte Sanitary District • Alto Sanitary District • Bolinas Community Public Utility District • Homestead Valley Sanitary District • Las Gallinas Valley Sanitary District • Strawberry Recreation District 	\$535,781

Applicant	Award Amount
Tehama County Solid Waste Management Agency <ul style="list-style-type: none"> • City of Corning • City of Red Bluff • City of Tehama • Tehama County 	\$340,333
Town of Apple Valley	\$202,280
Town of Atherton	\$75,000
Town of Colma	\$75,000
Town of Hillsborough	\$75,000
Town of Loomis	\$75,000
Town of Mammoth Lakes	\$75,000
Town of Paradise	\$75,000
Town of Portola Valley	\$75,000
Town of Truckee	\$75,000
Town of Woodside	\$75,000
Town of Yucca Valley	\$75,000
Tulare County	\$354,476
Tuolumne County <ul style="list-style-type: none"> • City of Sonora 	\$211,328
Upper Valley Waste Management Agency <ul style="list-style-type: none"> • City of Calistoga • City of St Helena • Napa County • Town of Yountville 	\$300,000
Ventura County	\$246,469
West Contra Costa Integrated Waste Management Authority <ul style="list-style-type: none"> • City of Hercules 	\$76,194
West Valley Solid Waste Management Authority <ul style="list-style-type: none"> • City of Campbell • City of Monte Sereno • City of Saratoga • Town of Los Gatos 	\$374,757
Yolo County	\$99,195
Total Award	\$109,590,543

Deputy Director Action

On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby conditionally approve the grant awards for the SB 1383 Local Assistance Grant Program as listed in Table 2. Each proposed grantee's award is subject to three conditions:

1. The recommended grantee must pay all outstanding debts due to CalRecycle, or bring current any outstanding payments owed to CalRecycle, within 60 days of the date of the award email.

2. The recommended grantee is responsible for submitting all outstanding documents required by CalRecycle during the application process, as well as those identified in the Application Guidelines and Instructions, prior to the release of funding.
3. The recommended grantee must have a valid Resolution in place within 60 days of the date of the award email.

Zoe Heller

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Heller
Date: 2024.02.16
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Zoe Heller
Deputy Director

Dated

CITY OF MENIFEE
GRANT SUMMARY REPORT
FINANCE DEPARTMENT

FISCAL YEAR OF GRANT AWARD: 2024 DATE CITY COUNCIL APPROVED: 5/15/24
Grant Name: SB1383- Local Assistance Grant Program Granting Agency: CalRecycle
City Department: Community Services City Grant Administrator: Kori Jones
Grant performance period: 5/1/24-6/30/26 Type of Grant: ☒ State ☐ Federal ☐ Local ☐ Other: _____

Grant Purpose/City Program:

To assist with the implementation of regulation requirements associated with SB 1383 (Short-lived climate pollutants) as it relates to reducing organic waste disposal. Including would be education services, marketing and outreach, materials and trainings.

If Federal Grant:

Federal Awarding Agency: - Federal CFDA Number: -

If Pass-through Grant:

Pass-through Agency: - Pass-through Number: -

Grant ID Number: -

Grant Funding Period: 5/1/24-6/30/26 Amended Through: -

Amount from Granting Agency: \$292,997 Method of Funding: One-Time payment

City Matching Funds: _____ Frequency of Funding: -

Total Grant Amount: \$292,997 If other, please describe: N/A

City Expenditure Account No: 301-4660-52854 City Revenue Account No: 301-3878

Reporting Requirements:

An Expenditure Itemization Summary (EIS) is required every six months and a Final Report is due at the end of the grant term.

Does the funding agency require a compliance audit? No

If yes, what kind of report? N/A

Additional reporting required: N/A

Does the funding agency require a copy of the Single Audit report? No

Is this a federal grant (subject to Single Audit)? No

Can grant funds be carried over to other fiscal years? Yes

If yes, which years? FY 2025/2026

Is allocated interest a grant requirement? No

RESOLUTION NO. 23-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENIFEE, CALIFORNIA,
AMENDING THE FISCAL YEAR 2023/24 OPERATING BUDGET**

WHEREAS, the City of Menifee, California, adopted a budget for Fiscal Year 2023/24 and Fiscal Year 2024/25 with Resolution 23-1341 on June 21st, 2023; and

WHEREAS, from time to time the City of Menifee receives unanticipated revenues, experiences unanticipated expenditures, and/or identifies alternative funding sources; and

WHEREAS, it is in the best interest of the citizens of the City of Menifee to allocate budget resources to continue the operations of the City of Menifee; and

WHEREAS, the City Council of the City of Menifee needs to amend the FY2023/24 budget as follows:

AMENDMENTS TO ADOPTED BUDGET:

Grant Fund 301 Adopted FY 2023/24 Revenue Budget: \$531,369.00

1. Record Appropriation(s):

CITY COUNCIL MEETING	DESCRIPTION	ACCOUNT #	AMOUNT
N/A	FY23/24 Carryover Grants	301-Various	\$3,981,911.78
August 16, 2023	Grant: National Opiate Litigation Settlement	301-3895	\$59,322.16
August 16, 2023	Grant: SB 821 Bicycle and Pedestrian Facilities Program	301-3859	\$690,120.00
November 1, 2023	Grant: Active Transportation Program (ATP) - Project A	301-3752	\$131,000.00
November 1, 2023	Grant: Active Transportation Program (ATP) - Project B	301-3752	\$124,000.00
November 1, 2023	Grant: RCTC Regional Arterial Improvements Program	301-3753	\$3,140,000.00
November 15, 2023	Grant: OTS STEP	301-3865	\$140,000.00
November 15, 2023	Menifee JOBSNow Initiative	301-3742	\$58,334.00
December 6, 2023	Central Park Amphitheater CIP 19-15 - ARP	301-3742	\$1,841,667.00
January 17, 2024	Grant: Caltrans HSIP Cycle 11 Citywide Traffic Signal Safety	301-3755	\$162,000.00
January 17, 2024	Grant: Justice Assistance Grant (JAG)	301-3745	\$10,877.00
January 17, 2024	Grant: NRPA SHAPR 3.0 Walk With Ease	301-3888	\$3,000.00
February 7, 2024	Interest Increase at Mid-year	301-3800	\$30,000.00
May 15, 2024	Grant: CalRecycle SB 1383 Local Assistance Grant	301-3878	\$292,997.00
		TOTAL:	\$10,665,228.94

Amended Grant Fund 301 FY 2023/24 Revenue Budget: \$11,196,597.94

Amending the Fiscal Year 2023/24 Grant Fund Budget
CalRecycle SB 1383 Local Assistance Grant

Grant Fund 301 Adopted FY 2023/24 Expenditure Budget: \$531,369.00

2. Record Appropriation(s):

CITY COUNCIL MEETING	DESCRIPTION	ACCOUNT #	AMOUNT
N/A	FY23/24 Carryover Grants	Various	\$3,892,354.71
August 16, 2023	Grant: National Opiate Litigation Settlement	301-4911-58165	\$59,322.16
August 16, 2023	Grant: SB 821 Bicycle and Pedestrian Facilities Program	301-4555-58098	\$690,120.00
November 1, 2023	Grant: Active Transportation Program (ATP) - Project A	301-4555-58177	\$131,000.00
November 1, 2023	Grant: Active Transportation Program (ATP) - Project B	301-4555-58190	\$124,000.00
November 1, 2023	Grant: RCTC Regional Arterial Improvements Program	301-4555-58119	\$3,140,000.00
November 15, 2023	Grant: OTS STEP	301-4911-52426	\$140,000.00
November 15, 2023	Meniffee JOBSNow Initiative	301-4350-52800	\$58,334.00
December 6, 2023	Central Park Amphitheater CIP 19-15 - ARP	301-4555-58079	\$1,841,667.00
January 17, 2024	CIP Citywide Traffic Signal Safety Improvements	301-4555-58174	\$162,000.00
January 17, 2024	Grant: Justice Assistance Grant (JAG)	301-4911-52845	\$10,877.00
January 17, 2024	Grant: NRPA SHAPR 3.0 Walk With Ease	301-4662-58206	\$3,000.00
May 15, 2024	Grant: CalRecycle SB 1383 Local Assistance Grant	301-4660-52854	\$292,997.00
		TOTAL:	\$10,545,671.87

Amended Grant Fund 301 FY 2023/24 Expenditure Budget: \$11,077,040.87

3. Record Transfer of Funds:

FROM ACCOUNT #	TO ACCOUNT #	AMOUNT
	TOTAL:	\$0

Amending the Fiscal Year 2023/24 Grant Fund Budget
CalRecycle SB 1383 Local Assistance Grant

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MENIFEE DOES HEREBY
RESOLVE AS FOLLOWS:**

The annual budget for the Grant Fund 301 for the City of Menifee for FY2023/24 is hereby increased and amended to reflect unanticipated revenues and expenditures as follows:

Revenues:

CalRecycle SB 1383 Local Assistance Grant	\$292,997.00
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Amended Grant Fund 301 FY2023/24 Budget	<u>\$11,196,597.94</u>
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Expenditures:

CalRecycle SB 1383 Local Assistance Grant	\$292,997.00
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Amended Grant Fund 301 FY2023/24 Budget	<u>\$11,077,040.87</u>
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PASSED, APPROVED AND ADOPTED this 15th day of May, 2024.

Bill Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Roseen, Acting City Clerk

Jeffrey T. Melching, City Attorney